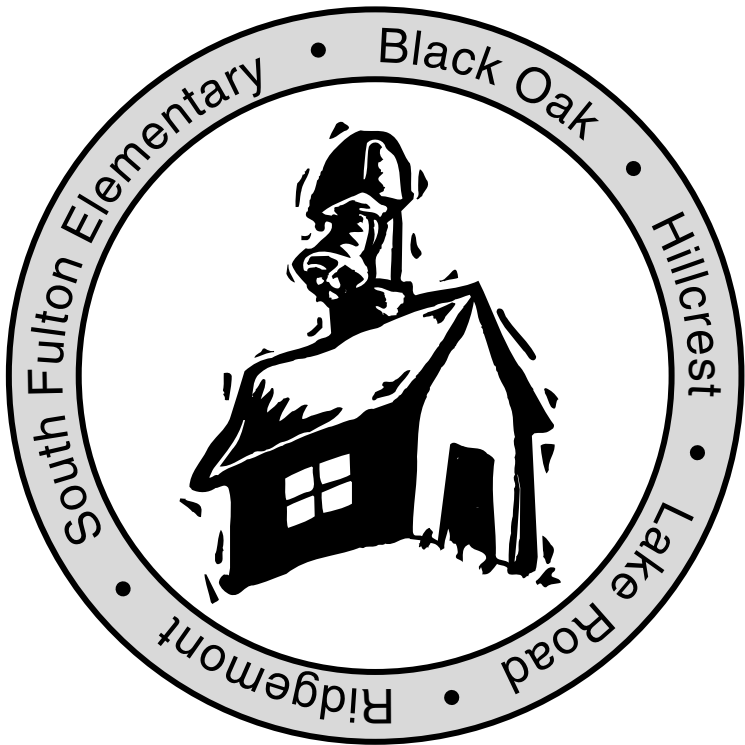


OBION COUNTY ELEMENTARY SCHOOLS

(Accredited by Southern Association of Colleges & Schools)

2008-2009 STUDENT POLICY HANDBOOK



OBION COUNTY BOARD OF EDUCATION

	OBION COUNTY BOARD OF EDUCATION <i>316 South Third Street Union City, Tennessee 38261 (731)885-9743 FAX (731)885-4902</i> <hr/> David W. Huss, Director of Schools	
Members of the Board of Education: ROGER WILLIAMS, Chairman JIMMY C. SMITH, Vice-Chairman GREG FERGUSON, Chair Pro Tem		ALLEN C. EDMAISTON GLYNN GIFFIN DIANE SANDERSON RODNEY TAYLOR

August 2008

Addendum to the 2008-2009 Student Handbook

School Admission

Any student who is residing in a temporary living arrangement due to loss of housing or economic hardship may qualify for supplemental services outlined under the McKinney-Vento Act. If you feel your child may be entitled to these services, contact your local school or the Obion County Board office.

Summer Remediation Policy

Final grade is 65-69 along with principal and teacher recommendation.

1. Students with seven (7) unexcused absences cannot attend.
2. Students with discipline problems cannot attend.
3. If student exceeds 20 total days of absences, recommendation is determined by the principal.

Zero Tolerance

The following offenses are considered zero tolerance by the Obion County School System: weapons and dangerous instruments/firearms, drugs, battery, and alcohol.

Attendance Incentives

The Attendance Supervisor will recognize students with perfect attendance on two levels. Gold Perfect Attendance will be awarded to students who have zero absences and no instances of tardies or sign-outs. Silver Perfect Attendance will be given to students who have zero absences and tardies or sign-outs that total less than one day. Local schools may give other attendance awards at the discretion of the principal.

Prescription Drugs

All prescription drugs and over-the-counter medications must be registered with the school nurse by the parent or guardian. A student shall not possess, sell, use, distribute, or be under the influence of any unauthorized drug on school property, during a school activity, function, or event off school grounds, or while under school supervision. Students are subject to testing for drugs or alcohol when a school administrator has a reasonable suspicion that the school board policy on drugs or alcohol has been violated.

Insurance

Schools may sell accident insurance policies to students. The cost of the premium will be determined by the insurance carrier.

Food Service

All returned checks are sent to a check recovery company, which will collect the amount of the check plus charges for its services, which could include fees, court costs, etc.

Delete #4 which says, “No charges will be allowed for the purchase of breakfast.” At any time parents may request a printout of all meals, extra milk, etc., that their child has purchased in the school cafeteria as well as an account balance that allows deposits to be made with a credit card to a student’s account at any time. This can be accessed at www.parentonline.net. For school lunch menus, go to <www.obioncountyschools.com> and click on the “Lunch Menus” button. Just below the Lunch Menus link, there is also a link for “Online Lunch Payments.”

Coordinated School Health

The physical, social and emotional health of students can support or hinder their academic success and their subsequent success in life. State and national data reveal that many Tennessee students engage in unhealthy behaviors that are detrimental to both their health and academic success. Our mission is to improve students’ health and their capacity to learn through the support of families, communities and schools. The CDC’s Coordinated School Health (CSH) model is a systematic approach that ensures that a school community effectively links health with educational success.

The eight components of CSH are Health Education; Physical Education; Family/Community Involvement; Health Services; Nutrition Services; Healthy School Environment; Health Promotion for Staff; and Counseling, Psychological, and Social Services.

The Coordinated School Health Goals are to

1. Establish and maintain state and local partnerships necessary to implement the CSH model statewide.
2. Create awareness about the importance of students’ health and wellness to their academic success and prospects for future work.
3. Maximize the ability of each school community to adopt and implement the CSH model by providing resources, materials and technical assistance to meet the needs of that school community.
4. Promote a healthy school environment in all Tennessee school communities.
5. Provide annual evaluation and needs assessment for monitoring CSH in each school community.

Any behavior or discipline not covered in the student handbook or on this addendum will be handled at the discretion of the school administrator.

TENNESSEE DEPARTMENT OF EDUCATION INFORMATION

Answers to many questions and much helpful information may be obtained for the State Department of Education by calling 1-888-212-3162 or visiting <http://www.state.tn.us/education/speced/index.htm>.

Legal Services Division
Division of Special Education, Tennessee Department of Education
710 James Robertson Parkway, Andrew Johnson Tower, 5th Floor
Nashville, TN 37243-0380
Phone: 615-741-2851, Fax: 615-253-5567 or 615-532-9412

West Tennessee Regional Resource Center
100 Berryhill Drive, Jackson, TN 38301, Phone: 731-421-5074, Fax: 731-421-5077

East Tennessee Regional Resource Center
2763 Island Home Blvd., Knoxville, TN 37290
Phone: 865-594-5691, Fax: 865-594-8909

Child Advocacy Group Contact Information

In addition to the state and local resources available to parents and children, there are many agencies and organizations that offer support, information, training, and help in advocating for persons with disabilities in Tennessee. A few of these organizations are listed:

The ARC of Tennessee is on the Internet at <http://www.thearctn.org/>
44 Vantage Way, Suite 550, Nashville, TN 37228
Phone: 615-248-5878, Toll-free: 1-800-835-7077, Fax: 615-248-5879
Email: pcooper@thearctn.org.

Support and Training for Exceptional Parents (STEP)

is on the Internet at <http://www.tnstep.org/>
712 Professional Plaza, Greeneville, TN 37745
WEST TENNESSEE: (901) 756-4332, jenness.roth@tnstep.org
MIDDLE TENNESSEE: (615) 463-2310, information@tnstep.org
EAST TENNESSEE: (423) 639-2464, karen.harrison@tnstep.org.

Tennessee Protection and Advocacy (TP&A)

is on the Internet at <http://www.tpainc.org/>
416 21st Avenue South, Nashville, Tennessee 37212
1-800-287-9636 (Toll-free) or 615-298-1080
615-298-2471 (TTY) 615-298-2046 (Fax)

Tennessee Voices for Children

is on the Internet at <http://www.tnvoices.org/main.htm>
WEST TENNESSEE: (Jackson Area) Telephone: 731-660-6365,
Fax: 713-660-6372
MIDDLE TENNESSEE: 1315 8th Avenue South, Nashville, TN 37203
Telephone: 615-269-7751, Fax: 615-269-8914
TN Toll-free: 800-670-9882, E-mail: TVC@tnvoices.org.
EAST TENNESSEE: (Knoxville Area) Telephone: 865-609-2490,
Fax: 865-609-2543

These are but a few of the organizations available to help with information, training, and advocacy. For a more extensive list visit the Tennessee Disability Services—Disability Pathfinder Database:

<http://mingus.kc.vanderbilt.edu/tdir/dbsearch.asp>

On the web page, select your “county” and the “service” you desire from the drop-down lists and click “Submit”.

This information is provided as a service to individuals seeking additional avenues for help and information. The Department of Education does not intend this as an endorsement or recommendation for any individual, organization, or service represented on this page.

MISSION STATEMENT

The mission of the Obion County School System is to provide a safe learning environment that fosters academic success, promotes good character, and contributes to the community by preparing its students to meet the challenges of tomorrow.

**“Measuring Our Successes
One Student At A Time”**

OBION COUNTY BOARD OF EDUCATION

ELEMENTARY SCHOOLS

**STUDENT POLICY
HANDBOOK**

DAVID HUSS

Director of Schools

STATEMENT OF PURPOSE

The Obion County Board of Education has adopted a code of student behavior to comply with the Tennessee Code Annotated 49-9-301. This handbook does not address every possible student action, nor does it address every possible disciplinary action that could be taken by the school personnel and administrators.

We, the Obion County Board of Education, provide this guide for all persons in the Obion County School System.

All institutions governed by the Obion County Board of Education are for the purpose of educating school age students. Any action which is deemed obstructive or not conducive to the learning process of students will be handled with an appropriate disciplinary action by professional employees. The following list constitutes procedures that may be used by employees of the Obion County School System. The procedures have been approved by the Board of Education; however, professional personnel are not limited to using only actions listed on the following pages.

For a complete listing of board policy and staffing, visit our website at <www.obioncountyschools.com>.

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SCHOOL ADMISSIONS

Before being accepted in the Obion County School System, the student must furnish the following:

State Birth Certificate

Proof of proper immunization (in accordance with TCA)

Physical examination proof

School emergency information sheet

2 proofs of residence

A Social Security Number is preferred.

Student must be 5 years of age by September 30th of the current year to enroll in kindergarten and be 6 years of age by September 30th of the current year to enroll in the first grade. Students must be 4 years of age by September 30th of the current year to enroll in Pre-K.

No child shall be eligible to enter first grade after July 1, 1993, without having attended an approved kindergarten program.

Students who have not received a diploma or other certificate of graduation must remain in school until they have reached the age of eighteen (18).

Local boards of education may admit pupils from outside their respective local school systems without the approval of the LEA which the pupil previously attended up to two (2) weeks before the beginning of the school year and during the school year the approval of both the sending and the receiving LEAs is required. TCA 49-6-3104(a)

Transfer of students from one Obion County School to another within the system (without a change in district residence) will also follow the guidelines mentioned in the above paragraph with regard to school transfers and will require approval of the principal(s).

The enrollment in, or transfer to, any Obion County School, either from within or outside the County, which would result in the student living with a person or persons not having legal custody of the student, must have the approval of the Obion County Board of Education. Temporary approval may be given by the principal, where the situation warrants, until such time as the School Board meets. Any student who is residing in a temporary living arrangement due to loss of housing or economic hardship may qualify for supplemental services outlined under the McKinney-Vento Act. If you feel your child may be entitled to these services, contact your local school or the Obion County Board Office.

It is mutually agreed between the directors of schools of the Union City and Obion County School Systems that once both school systems have been in session for five (5) simultaneously consecutive days, students will not be allowed to transfer between school systems unless:

1. There has been a permanent change of residence which results in the legal residence of the student being located in another school district within the county, i.e., from inside the Union City city limits to the county or from outside the Union City city limits to within the Union City city limits; or
2. Other extraneous circumstances for which both directors of the schools agree are in the best interest of the student.

VISITORS TO SCHOOL

Parents are welcome to visit the schools. Visitors must report to the office and receive a visitor’s pass. Permission to enter a classroom must be obtained from the principal.

Conferences should be scheduled through the school office.

Students are not allowed to bring friends or relatives to school with them to attend classes or visit during the school day.

GRADING SYSTEM

The following grading system will be used:

A - 100-93	D - 74-70
B - 92-85	F - 69-0
C - 84-75	

Students in grades 1 – 12 will receive numerical grades.

PROMOTION AND RETENTION

Promotions or failures shall be considered on the basis of what is best for the child. The final decision will be made by the teachers involved and the principal.

Grades are reported each nine weeks for each student. The report cards will inform parents of student progress. An intercession report will be sent home mid-nine weeks.

SUMMER REMEDIATION POLICY

Grade Policy (65 – 69)

Principal & Teacher recommendation

1. Students with seven (7) unexcused absences cannot attend.
2. Students with discipline problems cannot attend.
3. If student exceeds 20 total days of absences, recommendation is determined by the principal.

CODE OF BEHAVIOR AND DISCIPLINE FOR THE OBION COUNTY SCHOOL SYSTEM

In a continued effort to provide safe schools for students, the Obion County Board of Education has developed a code of behavior and discipline explaining the steps of discipline for unacceptable behavior and an acceptable use policy for electronic information. The last page of this booklet requires signatures from both the student and parent and must be returned so that it can be placed in the student's permanent record. Keep the rest of this material for your reference. Please know that the discipline options are guidelines. Administrators may use these options in isolation or a combination thereof.

DISCIPLINE PROCEDURES

The following levels of misbehavior and disciplinary procedures and options are designed to protect all members of the educational community in the exercise of their rights and duties.

MISBEHAVIORS: Level 1

Minor misbehavior on the part of the student which impedes orderly classroom procedures or interferes with the orderly operation of the school, but which can usually be handled by an individual staff member.

Examples (*not an exclusive listing*):

Classroom disturbances

Classroom tardiness

Cheating and lying

Abusive language to other students

Non-defiant failure to do assignments or carry out directions out of assigned area

Disciplinary Procedures:

Immediate intervention by the staff member.

Determine what offense was committed and its severity.

Determine offender and that he/she understands the nature of the offense.

Employ appropriate disciplinary options.

Record of the offense and disciplinary action maintained by staff member.

Disciplinary Options (*not an exclusive listing*):

- Verbal reprimand
- Special assignment
- Restricting activities
- Counseling
- Withdrawal of privileges
- Detention
- Corporal punishment
- In-school suspension

MISBEHAVIORS: Level II

Misbehavior whose *frequency or seriousness* tends to disrupt the learning climate of the school. Included in this level are misbehaviors which do not represent a direct threat to the health and safety of others but whose educational consequences are serious enough to require corrective action on the part of the staff member.

Examples (*not an exclusive listing*):

- Continuation of unmodified Level I behaviors
- School or class tardiness
- School or class truancy
- Use of tobacco
- Using forged notes or excuses
- Disruptive classroom behavior
- Abusive language to a school employee

Disciplinary Procedures (*if teacher feels is necessary*):

- Student is referred to principal.
- Principal meets with student and teacher.
- Principal will take appropriate disciplinary action and notify teacher.
- Record of offense and disciplinary action taken will be maintained by principal.

Disciplinary Options (*not an exclusive listing*):

- Behavior modification
- Counseling
- In-school detention
- Corporal punishment
- Detention
- Saturday school

Out-of-school suspension not to exceed ten (10) days
Alternative school

MISBEHAVIORS: Level III

Acts directed against persons or property but whose consequences *do not seriously endanger* the health or safety of others in the school.

Examples (not an exclusive listing):

Continuation of unmodified Level I and II behaviors

Fighting (simple)

Vandalism (minor)

Stealing

Threats to others

Harassment (Sexual, Racial, Ethnic, Religious)

Disciplinary Procedures:

Student is referred to the principal.

Principal meets with student and teacher.

Principal will take appropriate disciplinary action and notify teacher.

Principal may refer incident to the Director of Schools.

Record of offense and disciplinary action taken will be maintained
by principal.

Disciplinary Options (not an exclusive listing):

Behavior Modification

Counseling

In-school suspension

Corporal punishment

Detention

Saturday School

Out-of-school suspension not to exceed ten (10) days

Alternative School

Restitution for loss of property

Long term out-of-school suspension

MISBEHAVIORS: Level IV

Acts which result in violence to another's person or property or which *pose a threat* to the safety of others in the school. These acts are so serious that they usually require administrative actions, which result in the immediate removal of the student from the school, the intervention of law enforcement authorities, and action by the Board.

Examples (*not an exclusive listing*):

Unmodified Level I, II, and III behaviors
Extortion
Bomb threat
Possession/use/transfer of dangerous weapons*
Assault/Battery*
Vandalism
Theft/possession/sale of stolen property
Arson
Possession/use of alcohol
Possession of unauthorized substances*
Harassment: (Sexual, Racial, Ethnic, Religious)

Disciplinary Procedures:

Principal confers with appropriate staff members and the student.
Parents are notified.

Law enforcement officials are notified.

Incident is reported and recommendations made to the director.

Complete and accurate reports are submitted to the director.

Record of offense and disciplinary action taken will be maintained by the principal.

Student is given hearing before disciplinary hearing authority.

Disciplinary Options (*not an exclusive listing*):

Saturday School

Out-of-school suspension

Alternative school

Other hearing authority or School Board action which results in appropriate placement.

Suspension for a period of not less than one (1) calendar year.

* Expulsion/Remand for a period of not less than one (1) calendar year subject to modification by the Director of Schools on a case-by-case basis.

ADDITIONAL GUIDELINES

1. A student shall not be suspended solely because charges are pending against him/her in juvenile court.

2. A principal shall not impose successive short term suspensions that cumulatively exceed ten (10) days for the same offense.
3. A teacher or other school official shall not reduce or authorize the reduction of a student’s grade because of discipline problems.
4. A student shall not be denied the passing of a course or grade promotion solely on the basis of absences except as provided by Board policy.
5. A student shall not be denied the passing of a course or grade promotion solely on the basis of failure to:
 - a. pay any activity fee;
 - b. pay a library or other school fine, or
 - c. make restitution for lost or damaged school property.

Legal References:

1. TCA 49-6-4001 through 49-6-4105
2. TCA 49-6-3007 (1)

Discipline of students with disabilities will follow the requirements of the Individuals With Disabilities Education Act.

ZERO TOLERANCE

Requires the following: 10 day out-of-school suspension
Student Disciplinary Hearing to be held prior to the conclusion of the 10 day suspension. Expulsion/Calendar Year/ Alternative School Placement recommendation by “home” school administrator. SDHA acceptance, modification, or rejection of “home” school administrator’s recommendation after hearing evidence presented by all parties.

The following offenses are considered ZERO TOLERANCE by the Obion County School System: Weapons and Dangerous Instruments/ Firearms, Drugs, Battery and Alcohol.

Rule 1. Unexcused Absences and Tardiness, Skipping Classes and Skipping School

Unexcused absences and tardiness, skipping class, being in an unauthorized place on campus, skipping school, or urging other to violate these rules

are unacceptable. Chronic tardiness before school, during school, and class tardiness will be addressed with assigned detention or other assignments as determined by school administration. Failure to comply with assigned discipline will result in harsher penalties as determined by school administration.

Absentee procedures for five or fewer parental notes.

Parents should contact the school by phone anytime their student is absent. Upon the student’s return to school, a parent note or third party confirmation shall be sent to explain the absence. Schools will accept **five** parental notes for excused absences without third party confirmation. After the fifth absence with parental notification only, third party confirmation will be required. Third party confirmation may include statements from the doctor, dentist, funeral home director, or court official.

Absentee procedures after five parental notes.

After five parental notifications have been accepted for excused absences, absences will only be excused if corroborated by a third party (i.e., doctor, funeral home director, court official). Students returning to school without documentation from a third party will be considered unexcused. **After five parent notes, written notes from parents/guardians will not be accepted for excused absences.**

Make-up Work

In an effort to maintain the academic pace established by teachers/students, students will be given an opportunity to make up all schoolwork missed due to being absent. The student and/or parent(s) will have the responsibility of making initial inquiry about making up missed school work. Any schoolwork or tests not made up during the specified time and according to the specified guidelines established by the principal/teacher will result in a zero for that work.

Absences will be classified as either excused or unexcused as determined by the school principal or his/her designee. Students with an excused absence shall be permitted to make up all schoolwork missed within a reasonable amount of time. Students with unexcused absences may make up schoolwork after school. Students will complete the make-up schoolwork under the supervision of the principal and/or his/her designee in the Extended School Program,

the tutoring program, or in Saturday School. Parents must make after-school arrangements with the principal or designee within two days of the child's returning to school.

A notice of unlawful attendance will be mailed to parents of students with five unexcused absences. When a student reaches his/her eight unexcused absence, he/she (or his/her parents) may be cited to juvenile court for truancy. If students are allowed to continue violating school attendance laws, there's an increased risk for their becoming dropout statistics and possibly becoming involved in delinquent activities. Attendance is a key factor in student achievement; therefore, students are expected to be present each day that school is in session.

Attendance Incentives

The Attendance Supervisor will recognize students with perfect attendance on two levels. Gold Perfect Attendance will be awarded to students who have zero absences and no instances of tardies or sign-outs. Silver Perfect Attendance will be given to students who have zero absences and tardies or sign-outs that total less than one day. Local schools may give other attendance awards at the discretion of the principal.

Release During School Hours

The following procedure will be observed with regard to dismissal of students:

- No student will leave school prior to regular dismissal hours, except with the approval of the principal and parent. Elementary students will be permitted to leave school prior to regular dismissal time only in the company of a parent, legal guardian, school employee, police officer, court officer, or a person designated in writing by the parent(s). ***High school students are prohibited from checking out of school prior to regular dismissal hours via telephone if it results in an unexcused absence. The parent will be required to pick up the high school student or prearrange the early dismissal by sending a written request. In extreme emergencies the principal will have the discretion to waive these requirements.***
- No student will be sent from the school during school hours to perform an errand or act as a messenger.

- When dental and medical appointments cannot be scheduled outside school hours, parent(s) must send a written request for dismissal or call for the student in person.
- Children will be released only upon the request of the parent whom the court holds directly responsible for the child, or who is the parent or guardian registered on the school record.
- No principal or teacher shall permit a change in the physical custody of a child at school unless:
 - The person seeking custody of the child presents the school official with a certified copy of a valid court order from a Tennessee court designating the person who has custody of the child; and;
 - The person seeking custody gives the school official reasonable advanced notice of his/her intent to take custody of the child at school.
- Students are encouraged not to check out during mid-term or final exams.
- High school students may be released for jobs and approved training at centers outside their home schools under regulations approved by the Board.

Attendance Request for Drivers License

At the time of request, unexcused absence may not exceed six (6) full days and the total number of days absent may not exceed twenty (20) days. Consideration may be given to extenuating circumstances.

Rule 2. Leaving Campus Without Authority

No student will be allowed to leave campus without authority.

Rule 3. Student Dress Code

It is the mission of the Obion County Board of Education to provide the best possible educational environment for every student attending institutions under its jurisdiction. It is also the Board's belief that student dress reflects the quality of the school and affects the conduct of students through their class work. All students are expected to dress and groom themselves neatly in clothes and accessories that are appropriate for school activities.

The Obion County Board of Education has a responsibility to prepare students to take their place in society as mature, responsible adults. While the Obion County Board of Education desires to allow students flexibility in dress code, it is important that all students follow these guidelines in order to prevent stricter regulations.

A student’s physical appearance must be clean, neat, and not distracting. Students must adhere to the dress code on school buses. Parental judgment is suggested, but administrative judgment will take precedence. With this in mind, the following dress code is offered.

All students shall be expected to be in full compliance with the systemwide dress code as defined in Board Policy 6.310. Students who arrive to school in violation of the dress code will be dealt with as specified in the said board policy.

Rule 4. Misbehavior on Bus

No student shall shoot paper wads or other projectiles, curse, show argumentative, disruptive, or disrespectful behavior, or otherwise demonstrate threatening or bodily harm to any individual while loading, riding or exiting a bus.

Riding a school bus is a privilege, not a right. Misbehavior on a school bus may lead to riding privileges being revoked by school administration.

Rule 5. Tobacco Offenses

The use of tobacco is prohibited at all times while on school grounds or while students are representing the school at any supervised function or event.

1st offense – written warning and parents contacted.

2nd offense – cited to juvenile court and parents contacted

Rule 6. Cheating

Cheating on tests or examinations will not be tolerated. No student shall cheat on any exam, project or report.

Rule 7. Gambling on School Property or at School Function

Gambling will not be tolerated on school property or during school sponsored activities.

Rule 8. Disregard of Directions or Commands / Failure to Accept Disciplinary Action of the Teacher

A student shall not fail to comply with reasonable directions or commands of principals, teachers, substitute teachers, teacher aides, school bus drivers, or other authorized school personnel when on the school grounds or while under school supervision.

Rule 9. Extortion

Extortion of any kind will not be tolerated.

Rule 10. After School Detention and Saturday School

AFTER SCHOOL DETENTION – When students continue to violate school rules, students will be assigned to detention at their home school. Detention will be held at least one day each week. Parents will be responsible for picking up their child after detention.

SATURDAY SCHOOL – When ISS and Detention have been used, the next step of discipline shall be an assignment to Saturday School for grades 6-12. Attendance to Saturday School shall be mandatory. If the student fails to attend, a second Saturday School is assigned. If the student is absent from either of the 2 consecutive Saturday Schools, he/she will be assigned to Alternative School for 10 days. Saturday School shall be from 8 am - 11 am each Saturday as scheduled by the Saturday School Staff.

Rule 11. Use of Personal Communication Devices in School/Cell Phones

Use of personal communication and electronic media device. Device for the purpose of this policy include, but is not limited to a cell phone, personal pager, CD player, ipod, radio, video recorder, or camera.

Students may not have cell phone on their person during the school hours. The device should be left in their automobile or locker during the school day. The device should be left in the “off” position if stored in the student’s locker and should not be visible during the regular school hours or during bus routes to and from school.

If problems arise from the improper use of electronic devices action will be taken per Board Policy #6.312

1st offense–Device will be confiscated and returned to the student at the end of the school day. A record of this offense will be recorded in the school’s database.

2nd offense–Devices will be confiscated and will only be returned to the parent/guardian. A record of this infraction will also be recorded in the school database.

3rd offense–Devices will be confiscated *and returned at the end of the school year.*

Neither the school system nor individual schools shall retain any responsibility/liability for the loss, theft, or unauthorized use of these electronic devices.

Teachers may have a cell phone in their possession but it shall be used only in their *planning* time and when students are not present.

Students shall not possess a pager or personal communication device unless he/she has a permit and is on active duty as a member of a volunteer fire fighting organization or a volunteer emergency medical service organization. In order to obtain a permit, the minor must have secured a signed consent from one of his/her parents or legal guardian(s).

Rule 12. Criminal Law Violations

A student who is on legal probation for any reason and/or whose presence on the school campus may endanger the safety of other students and/or cause substantial disruption to school bus operations will not be tolerated.

Rule 13. Use of Profane, Vulgar or Obscene Words, Gestures, or Other Actions Which Disrupt School System Operations

A. Casual cursing, aggressive and repetitive cursing, and/or obscene gestures, and racial slurs will not be tolerated.

Extreme anger and uncontrollable behavior will not be tolerated.

Rule 14. Rude and Disrespectful Behavior

No student shall curse or intentionally argue in a demanding or disruptive manner with any teacher or administrator, or otherwise show disrespect for school personnel.

Rule 15. Assault and/or Battery on a School Employee

A student shall not cause physical injury or behave in such a way as could reasonably cause physical injury to a school employee on the school grounds or during a school activity, function or event off school grounds, or while under school supervision.

Rule 16. Fighting, Threatening, Assault and/or Battery to a Person

A student shall not cause or threaten to cause bodily harm or mental anguish to any person, student, guest, or personal property of another on the school grounds or while under school supervision.

Rule 17. Disruption and Interference with School

No student shall:

- A. Cause a false fire alarm.
- B. Set fire to or in any school building or property.
- C. Block any entrance, occupy any school building, prevent any class or function from taking place, prevent any student, guest, or employee from using any facilities, or block any normal pedestrian or vehicular traffic or otherwise deprive others of free access to or use of any facility, program or activity, associated with the Obion County School System.

Rule 18. Sexual Misconduct or Offense

No student shall be guilty of molesting another student or of indecent exposure on school property, during school functions, or under school supervision. There shall be no intentional, inappropriate touching of another student **and no** sexual harassment. **Students are expected to limit their display of public affection. School administration will determine what is considered excessive display of affection. School administration will impose disciplinary sanctions upon those who choose to violate this rule.**

Rule 19. All Prescription Drugs and Over-the-Counter Medications Must Be Registered with the School Nurse by the Parent or Guardian.

DRUGS: OVER-THE-COUNTER DRUGS, NARCOTICS, STIMULANT DRUGS, OR ANY DRUG REQUIRING A PRESCRIPTION CONTROLLED BY THE TENNESSEE STATE BOARD OF PHARMACY, OR ANY OTHER CONTROLLED SUBSTANCE. A student shall not possess, sell, use, distribute or be under the influence of any unauthorized drug on school property, during a school activity, function, or event off school grounds, or while under school supervision. Students shall not consume over the counter or prescription drug in excess of the recommended dosage. **Students are subject to testing for drugs or alcohol when a school administrator has a reasonable suspicion that the school board policy on drugs or alcohol has been violated.**

Rule 20. Damage or Destruction of School Property and Buses

A student shall not cause damage to school property or steal or attempt to steal school property to include textbooks, library books, reference materials, and computers (attachments/software).

Rule 21. Damage, Destruction or Theft of Private Property

A student shall not cause or attempt to cause damage, to private property or steal or attempt to steal private property either on the school grounds or during a school activity, function, or event off school grounds or while under school supervision.

Rule 22. Alcoholic Beverages or Intoxicants of Any Kind

Alcoholic beverages or intoxicants of any kind shall not be permitted on school-owned property, school buses, at school sponsored activities, or while under school supervision (including events off school grounds). Students shall not be under the influence of alcoholic beverages or intoxicants of any kind. Any student who violates this policy shall be subject to suspension and/or expulsion from school. (TCA 39-17-715) (Board Policy 6.309)

Rule 23. Possession and/or Use of Weapons and Dangerous Instruments

Students shall not possess, handle, transmit, use or attempt to use any dangerous weapon in school buildings or on school grounds at any time or in school vehicles and/or buses or off the school grounds at a school sponsored activity, function, or event.

Dangerous weapons for the purposes of this policy shall include, but are not limited to “...any firearm, explosive, explosive weapon, bowie knife, hawk-bill knife, ice pick, dagger, sling-shot, switchblade knife, blackjack, knuckles...”

Students who are found to have violated this policy shall be subject to suspension for a period of not less than 5 days and up to one (1) year. The Director of Schools shall have the authority to modify this suspension requirement on a case-by-case basis.

When it is determined that a student has violated this policy, the principal of the school shall notify the Director of Schools, student’s parent or guardian, and the criminal justice or juvenile delinquency system as required by law.

Zero Tolerance Policy #6.309
(TCA§39-17-1302)
(TCA§39-17-1309)

Rule 24. Gang-Related Behaviors

Any type of gang-related behavior, dress, conduct, mannerisms, paraphernalia, and symbols will not be tolerated.

Rule 25. District-Provided Access to Electronic Information, Services, and Networks for Students

ACCEPTABLE USE POLICY:

The Obion County Board of Education recognizes that telecommunications and other new technologies have transformed the ways that information may be accessed and communicated. It is incumbent upon students to use this privilege in an appropriate and responsible manner.

Students utilizing school-provided Internet access must be supervised by staff of the Obion County School System students are responsible for appropriate behavior on-line. Access to network services will be provided to students who agree to act in a considerate and responsible manner. Permission is contingent upon student use being consistent with the education objectives of the Obion County School System. Parents and guardians of minors are responsible for setting and conveying the standards their children should follow when using media and information sources. Users are expected to use appropriate judgement in selecting and viewing Internet sites. To that end, the Obion County Board of Education supports and respects each family’s right to decide whether or not to apply for independent access.

Electronic media storage will be treated like a school locker and is subject to inspection by school officials. Network administrators, school site administrators, and teachers may review files and communications under the same standards set for inspection of school lockers in order to maintain electronic media integrity and ensure that students are using the system responsibly. Network users should not expect that files stored on district servers will always be private or be maintained indefinitely.

The following uses of district-provided access to telecommunications and electronic information are **not** permitted:

1. To violate existing policy and regulation or any local, state or federal statute;

2. To access, upload, download, or distribute pornographic, obscene, sexually explicit material, or any materials objectionable in a public school environment;
3. To transmit obscene, abusive, racist, sexually explicit, or threatening language;
4. To vandalize, damage, or disable the property of another individual or organization;
5. To access another individual's materials, information, or files without permission;
6. To violate copyright or otherwise use the intellectual property of another individual or organization without permission;
7. To engage in activities for commercial profit; for product advertisements; or for political lobbying;
8. To use for any purpose inconsistent with the system's discipline policies or code of conduct;
9. To defame or demean any person; and
10. To have personal electronic mail unless approved by the teacher.

Recommended sanctions: Violations may result in loss of access. When applicable, law enforcement agencies may be involved.

Rule 26. Student Permission Slip for Running Errands

No student shall be sent on errands, personal or school-related without a parental permission form on file in the principal's office and the parent will also be called before the student can leave.

ALTERNATIVE SCHOOL PROGRAMS

The Board shall operate an alternative school program for students in grades 7-12 who have been suspended or expelled from regular school programs. **Students may be remanded to Alternative School for a minimum of 5 school days and a maximum of 45 school days. Students who commit a zero tolerance offence may be remanded for one calendar year.**

EXCUSED ABSENCES (TCA§49-6-3007)

Excused absences shall include:

1. **Illness or death of parent, guardian, grandparents, brothers, sisters, aunt, uncle, niece, nephew, or any member of the immediate household, as documented by a funeral home statement;**

2. **School trips, contest, conventions, 4-H Club activities, competitive events;**
3. **Personal illness – A doctor’s statement may be required;**
4. **Hospitalization of the student, as documented by a doctor’s statement;**
5. **Doctor or Dental appointment, as documented by a doctor’s statement;**
6. **Confinement ordered by a physician; major illness to mother, father, grandparents, guardian, or sibling as documented by a doctor’s statement**
7. **Church trips – The church should provide the school with a list of students making the trip;**
8. **Failure of the bus to make its route because of weather conditions or mechanical problems as confirmed by the Transportation Supervisor;**
9. **Court appearance with corroboration from the court;**
10. **Religious observances with corroboration from religious leader;**
11. **A one-day excused absence is provided for students when their parent/custodian is deployed into active military service and a one-day excused absence for students when the parent/custodian returns from active military service;**
12. **Circumstances, which in the judgment of the principal create emergencies over which the student has no control.**

A child is considered truant when he is absent from school for five (5) days during the school year without an adequate excuse. The days do not have to be consecutive days. (TCA§49-6-3007)

TENNESSEE STATE LAWS TENNESSEE CODE ANNOTATED

Disorderly Conduct

TCA§49-6-4102: Every teacher is authorized to hold every pupil strictly accountable for any disorderly conduct in school or on the playground of the school, or on any school bus going to or returning from school, or during intermission or recess period.

Corporal Punishment

TCA§49-6-4103: Any teacher or school principal may use corporal punishment in a reasonable manner against any pupil for good cause in order to maintain discipline and order within the public schools.

Search & Seizure Laws TCA§49-6-4204)

(a) When individual circumstances in a school dictate it, a principal may order the lockers or other enclosures used for storage by students, and other areas accessible to students be searched in his/her presence or in the presence of other members of his/her staff.

(b) Individual circumstances requiring a search may include incidents on school property, including school buses, involving the use of dangerous weapons or drugs by students, which are known to the principal or other staff members, information received from law enforcement, juvenile or other authorities indicating a pattern of drug dealing or drug use by students of that school, any assault or attempted assault on school property with dangerous weapons, or any other actions or incidents known by the principal which give reasonable cause that drugs or dangerous weapons are held on school property by one or more students.

TCA§49-6-4205: In an emergency situation where a student has used or displayed a dangerous weapon or drug, the principal may conduct such search as is necessary under the circumstances, including a search of the student's person, to locate and recover such dangerous weapon or drug before any student can be harmed.

TCA§49-6-4205: In other situations, a student's pockets, purse, or other container may be required to be emptied if a search of a locker or other area used for storage by the student has disclosed the presence of a dangerous weapon or drugs. If it seems probable to a principal, from the results of a locker search or from information received from a teacher, staff member, or other student, that a particular student has a dangerous weapon or drug concealed on his person, he shall be subject to physical search.

TCA§49-6-4210: Any dangerous weapon or drug located by the principal or other staff member in the course of a search shall be turned over to the appropriate law enforcement officer for proper disposal.

Use of Drug Dogs for Searches

The use of drug dogs for searches shall be in accordance with TCA§49-6-4208 and in accordance with the intent of TCA§49-6-4201, "School Se-

curity Act of 1981”. The school principal shall consult with the Director or his/her designee prior to requesting a drug dog.

When a school principal, in his/her professional judgment, has cause to believe that drugs are present on school property, a properly trained drug dog can be used to facilitate a search of the school building, grounds, or vehicles parked on school property.

The principal’s request shall be made to a law enforcement agency with a properly trained drug dog.

The drug dog or other animal trained to detect drugs by odor shall be used only to pinpoint areas needed to be searched.

Search of lockers shall be conducted in accordance with TCA§49-6-4204.

Search of students and containers shall be conducted in accordance with TCA§49-6-4205.

Search of vehicles shall be conducted in accordance with TCA§40-6-4206. A copy of this policy shall be posted for students at all times in each school which contains any combination of grades 6-12 and shall be announced during student orientation each year.

Child Abuse Law

State law requires school personnel to report suspected child abuse cases to the proper authorities.

Weapons

Senate and House Bill SB No. 1576, HB No. 1547 (TCA§49-6-4202)

It shall be unlawful for any person to possess, or carry, whether openly or concealed, any gun, shotgun, rifle, pistol, dynamite cartridge, bomb, grenade, mine, explosive device, bowie knife, dirk, dagger, slingshot, leaded cane, switchblade, knife, blackjack, metallic knuckles, any other weapon of like kind, not used solely for instructional or school sanctioned ceremonial purposes, in any public or private school campus, grounds, recreation area, athletic field, or other property owned, used or operated by any board of education, school, college, or university board of trustees, regents or directors for the administration of any public or private educational institution.

(TCA§39-17-1302)

(TCA§39-17-1309)

Safe & Secure Learning Environment

In accordance with TCA§49-6-4216, the Obion County School System will maintain safe and secure learning environments free of drugs, drug para-

paraphernalia, violence and dangerous weapons and will impose swift, certain and severe disciplinary sanctions on any persons who:

1. Bring drugs, drug paraphernalia or dangerous weapon onto a school bus, school property, or to any school event or activity; or
2. While on a school bus, on school property, or while attending any school event or activity:
 - A. Is under the influence of a drug; or
 - B. Possesses a drug, drug paraphernalia, or dangerous weapon; or
 - C. Assaults or threatens to assault a teacher, student, or other person.
3. VERBAL ASSAULT - any principal or assistant principal may suspend/expel any student from attendance at school or any school-related activity on or off campus or including vulgar or profane language or threatening language.

Persons in violation of the above mentioned law will be promptly reported to the proper law enforcement officials and subject to suspension and (or) expulsion in accordance with the provisions of TCA§49-1309 and TCA§49-6-3401.

Driver’s License and Compulsory Attendance

Local school systems are required by law to report to the State any student under the age of 18 who has withdrawn from school (absent unexcused for more than 10 consecutive or 15 total unexcused absences during a single semester). The Department of Safety will revoke the driver’s license of a child under 18 not attending school and also deny the issuance of a license to a child seeking driving privileges who is not complying with the Tennessee Compulsory Attendance Law.

Parking and Driving on School Property

Students who are licensed drivers are allowed to drive to school after purchasing a parking permit. No student is permitted to be in his/her car or in the parking lot during school hours without permission from the office.

Loitering in the parking lot before or after school is not acceptable.

School Safety Plan

Each school will develop and distribute to faculty and staff a code system for potentially dangerous situations. Codes for fire, tornado, and earthquakes exist. New codes will be assigned for other possibilities. These codes will

be uncomplicated and there should be as few as possible to avoid confusion. Teachers should have a list of codes, readily available, but not posted in their rooms. As with fire, tornado, and earthquake, these new situations should be periodically practiced through drills.

Each classroom, in each school, should have all doors lockable so that teachers hearing an intruder code could lock all entrances to their classrooms. The locks should only be opened from the outside with a key. All external doors (with exception to the school front entrances) should be kept locked during regular school hours to deter intruders, but free for anyone to exit from the inside.

A cellular telephone will be kept outside the building with its location known and accessible to designated staff members. These phones are to be used for emergencies only.

In the event of power failures or evacuation of the building, schools are to be equipped with loud hailers, bull horns, etc., so that key staff members can communicate with each other.

Schools should have a person assigned to handicapped persons for purposes of assisting them during emergency situations. There should also be a back up person assigned to each of the above mentioned persons.

All buses in the system shall be equipped with communication systems specifically designated for emergency situations.

An evacuation plan shall be designed for each school and on file at the principal's office. Evacuation plans shall also include the local school transportation department as the students may have to be far removed from the building in certain situations.

Certain persons in each school shall be designated to call 911 in case of emergencies.

Only the principal or designee should be allowed to release information to the press during emergency situations, and all other staff members should refer media personnel to the principal or the designee.

Staff members will be informed of existing statutes, rules and regulations which promote school safety through local school inservices. These training activities will include information about the Gun Free Schools Act, reporting incidents to law enforcement authorities and the code of conduct (TCA§49-6-4006). Teacher and staff members will in turn distribute this information to students and parents.

No later than the beginning of the 2003-2004 school year, every local education agency (LEA) shall implement the Unsafe School Choice Policy

approved by the State Board of Education as mandated under Section 9532 of the No Child Left Behind Act of 2001. The LEA shall provide any student who attends a persistently dangerous school, or any student who has been the victim of a violent crime while at school, the opportunity to attend a safe school.

LIBRARY

Libraries shall open one week after the opening of school. School libraries shall close no more than one week prior to the end of school.

All fines shall be five (5) cents per day for overdue books. Upon a loss of a book, the student shall pay the replacement cost. If no current price can be found, a fee of not less than \$3.50 shall be charged. The price of the book will be returned to the student if the book is found and fine of not more than 50 cents is deducted from this amount. Fine money shall be deposited according to internal accounts procedures. A receipt from the secretary or principal shall be obtained.

Loans of books from school libraries are for students and employees of the Obion County Board of Education.

Gifts accepted shall be left to the discretion of the Librarian and be for library use only.

Money from organizations and individuals shall be spent with the approval of each librarian as they know the needs of each individual library.

AMENDED (2-8-93): The fine for video cassettes and reference books shall be increased to \$1.00 per day.

AMENDED (4-7-97): Computers located in the library will be available for use from the first to the last day of school.

FEES

Fees charged to students fall into two (2) general categories. They are *related fees* and *voluntary fees*. Related fees are those charges which are made to students to support the cost of the curriculum in which the student is involved. Voluntary fees are those charges made to students involved. Examples of voluntary fees are club dues, class dues, lockers and locks, parking fees, insurance premiums, and purchase of class rings, yearbooks, etc. No student will be required to participate in these activities or purchase these items and will not be penalized in any way for failure to do so.

It is the Board's desire to hold the cost of related fees to the lowest pos-

sible cost to the parents and when funding is adequate to eliminate these fees. The Board also realizes that voluntary fees charged to students causes a financial burden on many parents. The Board, therefore, will try to control the cost of these fees. The Board encourages teachers and administrators to restrict the number of these fees and where possible to reduce the cost.

RELATED FEES

Workbook Fees

Workbook fees are required in some grades and certain classes to supplement textbook materials. Use of workbooks will be determined by teachers, the principal and Supervisor of Instruction. Parents will be informed by the principal of cost of required workbooks and their usage.

Bookkeeping Fees

This fee is for the purchase of a simulated set of books to be used by each student. This set simulates actual bookkeeping practices.

Room Fee

This fee may be charged for the purchase of instructional materials to be used by the student. Parents will be informed as to what the fee charge is and the materials and supplies that are covered by this fee. Restricted to grades K-8.

Graduation Fee

This fee is charged to cover the cost of the student's graduation. This includes cap and gown, cost of diploma cover, and associated costs. The amount of this fee is determined by the graduating class. The Board feels that due to the fact that graduation exercises are formal occasions and that students dressing in different attire would distract from the ceremony, students who do not pay the graduation fee will not be permitted to participate in graduation exercises. All related fee charges must have prior approval of the Board.

FEE SCHEDULE

Fees may be assessed for the following items:

Classroom Periodicals, Industrial Arts, Lab (Biology, Chemistry, etc.), Agriculture & Home Economics, Band, Chorus, Bookkeeping, Workbooks, Art, Cosmetology Kit, Computer Fees.

FEE WAIVERS

Section 55 of the 1992 Education Improvement Act provides for fee waivers for students receiving free or reduced priced meals. If your child qualifies for free or reduced meals, he (she) may be eligible for waiver of student fees. Contact your local school principal for further information.

VOLUNTARY FEES

Voluntary fees, dues, etc., are charges made to students for participation in school related activities that are not required. No student will be required to participate in these activities or purchase these items and will not be penalized in any way for failure to do so. These fees, dues, and charges are as follows:

Parking Fee

Schools may charge a parking fee to those students who drive automobiles to school. The maximum permissible fee is \$1.50

Club Fees

Students may be charged dues to membership in various school related clubs. Dues are to be determined by club members.

Lockers and Locks

Students may be charged a fee for use of a locker for the school year to cover the cost of maintenance and repair of lockers. Maximum locker fee is \$1.00 per year. Only school locks used. Loss of school lock \$5.00 charge.

Pictures

Schools may sell student pictures at prices determined by the photo studio. Parents may purchase desired photos and return remainder to the school.

Insurance

Schools may sell accident insurance policies to students. The cost of the premium will be determined by the insurance carrier.

OUT OF STATE TUITION

Students who are not residents of the State of Tennessee will be charged out of state tuition. No student will be accepted who had discipline or attendance problems.

FREE & REDUCED PRICE MEALS

Students who meet income eligibility requirements may receive free or reduced price meals in the school cafeteria. Application forms may be obtained from the teacher, principal, or cafeteria manager.

FOOD SERVICE CHARGE POLICY

Students in the Obion County School System may charge meals for the amount of one week’s lunches. This time frame gives the student leeway in case he/she forgets his/her money. In the event students do not bring money for their meals or make application for free or reduced priced meals, the following procedures will be followed:

1. If the allowed credit limit has been reached, the student will be sent to the principal’s office to call a parent for money or will be served an alternate meal.
2. All returned checks are sent to a check recovery company, which will collect the amount of the check plus charges for its services, which could include fees, court costs, etc.
3. No charges will be allowed for the purchase of extra milk.
4. No charges will be allowed for the purchase of extra ala carte items.

Parents may deposit money into their child’s cafeteria account the same as a person would make a deposit into a bank account. At any time, parents may request a printout of all meals, extra milk, etc. that their child has purchased in the school cafeteria as well as an account balance that allows deposits to be made with a credit card to a student’s account at any time. This can be accessed at <www.parentonline.net>.

For school lunch menus, go to <www.obioncountyschools.com> and click on the “Lunch Menus” button. Just below the Lunch Menus link, there is also a link for “Online Lunch Payments.”

WELLNESS

All school staff and faculty promote a healthy school, by supporting wellness, good nutrition, and 90 minutes of regular physical activity as part of the total learning environment. The school supports a healthy environment where children learn and participate in positive and lifestyle practices.

Schools contribute to the basic health status of children by facilitating learning through the support and promotion of good nutrition and physical activity. Improved health optimizes student performance potential and ensures that no child is left behind.

Each school will have a wellness committee which consists of faculty members, parents, school nurse, and/or food service personnel. Local wellness goals will be established for each school. In order to comply with this policy parents are encouraged to provide only nutritious foods that adhere to the Tennessee Competitive Foods Compliance List. A list of these food items may be obtained by going to snp.state.tn.us and clicking on Tennessee Competitive Foods Compliance List. Nonfood items may also be provided as favors and rewards.

Students will be encouraged to make physical activities a part of each school day. The Obion County School System promotes healthy schools by supporting wellness, good nutrition, and regular physical activity as part of the total learning environment.

COORDINATED SCHOOL HEALTH

The physical, social, and emotional health of students can support or hinder their academic success and their subsequent success in life. State and national data reveal that many Tennessee students engage in unhealthy behaviors that are detrimental to both their health and academic success. Our mission is to improve student's health and their capacity to learn through the support of families, communities and schools.

The CDC's Coordinated School Health (CSH) model is a systematic approach that ensures that a school community effectively links health with educational success.

The eight components of Coordinated School Health are:

Health Education	Physical Education
Family/Community Involvement	Health Services
Nutrition Services	Healthy School Environment
Health Promotion for Staff	Counseling, Psychological and Social Services

The Coordinated School Health Goals

1. Establish state and local partnerships that are necessary to implement the Coordinated School Health model on a statewide basis.
2. Maximize the extent to which state agencies, local agencies, and the general public understand the crucial importance of student health and wellness to lifelong learning.
3. Maximize the ability of school communities to adopt and implement the Coordinated School Health model by providing appropriate and necessary resources tailored to the needs of each school community.
4. Promote a healthy school environment in Tennessee school communities.
5. Foster accountability for Coordinated School Health implementation in school communities.

GRIEVANCE PROCEDURES

Valid complaints and concerns should be addressed to the proper person(s) in the following order.

1. Person immediately responsible (teacher, bus driver, custodian, etc.).
2. School Principal
3. Complaint Managers at the Central Office.
4. Director of Schools
5. Obion County Board of Education

COMMUNICABLE DISEASES

No child with a contagious disease, or who comes from a home where such prevails, shall enter or remain in school except by certificate from the attending physician.

HEAD LICE

Assessing and Addressing the Issue

The acute and chronic problem of head lice infestation in the school setting shall be approached in the following manner in the Obion County School System:

ASSESSMENT: All homeroom teachers will receive in-service training by the school health nurse for signs and symptoms of active lice infestation to include hair shaft measurement of nit location, and checking scalp and nape for redness, rash, or live lice.

ADDRESSING THE ISSUE: The teachers will check their students periodically for louse infestation. Suggested dates are: first of school year, after Christmas and spring break, and as needed.

If the observation for active lice is positive, the teacher will refer the student to the health nurse for follow-up/recommendations, which include:

- A. The school health nurse confirms the positive finding.
- B. Attempts will be made to locate the parent/responsible party for discussion of the proposed plan of treatment, which will include immediate implementation of the treatment plan.
- C. If the parent/responsible party cannot be reached or is unable to pick up the student immediately for treatment, the active lice treatment proposal plan with follow up information will be sent home with the student on this same day. Depending on the severity of the infestation, the student may or may not be allowed to return to class.

The student may return to school the following day for readmission with proof of treatment. The proof of treatment may be the box or the actual bottle of medication used or the olive oil treatment that may have been used.

Upon readmission, the school health nurse or principal will recheck the student for active lice infestation before the readmission process is complete. The student must have an admission slip from the principal to return to class.

Retreatment of the student will be enforced after seven (7) days unless “Nix” or the prescription Lindane has been used for treatment.

If a student is found to have a chronic reoccurrence of lice infestation (three times in a semester-90 school days), the principal may require that he/she be free of all nits on the hair shaft as well as be free of live lice

before readmission to school. The school health nurse shall make assessment with findings to the principal. If results are negative, the student may return to class. If results are positive, the student must return home with the parent for further treatment.

If lice infestation persists after the above protocol has been followed, the school health nurse may deem it necessary to make an environment evaluation during a home visit.

HARASSMENT-FREE SCHOOLS

You have a right to a Harassment-Free School. Sexual harassment is unlawful and unacceptable. Unwelcome sexual advances, requests for sexual favors, and other verbal and physical conduct of a sexual nature constitute sexual harassment.

Sexual harassment is illegal whether it is initiated by an administrator, teacher, employee, any non-employee or a fellow student.

Because of the importance we place on these types of issues, the Obion County Board of Education has instituted a procedure for investigating harassment complaints. It is our policy to investigate and resolve these issues in a prompt manner. If you have been harassed or another's conduct creates an intimidating, hostile, or offensive environment, please notify one of the people listed below immediately:

David Huss, Director of Schools, or James Faulkner, Title VI/Title IX Coordinator, at 316 S. 3rd Street, Union City, Tennessee 38261 or by phone at 731-885-9743.

DISCRIMINATION

Any person who feels he has been discriminated against because of his race, color, sex, disability, or national origin may file a complaint. Complaints can be directed to David Huss, Director of Schools, or James Faulkner, Title VI/Title IX Coordinator, at 316 S. 3rd Street, Union City, Tennessee 38261 or by phone at 731-885-9743.

Any behavior or discipline not covered in this handbook will be handled at the discretion of the school administrator.

Please **SIGN AND RETURN THIS PAGE** to your child's homeroom teacher as soon as possible. *Keep the rest of the material for reference.*

STUDENT PERMISSION TO USE ELECTRONIC INFORMATION SERVICES AND NETWORKS IN THE OBION COUNTY SCHOOL SYSTEM

STUDENT SECTION *(Required)*

Student Name _____
(Last) (First) (MI)

Social Security Number _____ Grade _____

I have read the Obion County School System Acceptable use Policy and agree to abide by the provisions. I understand that violation of the use provisions may constitute suspension or revocation of network privileges and/or disciplinary action.

Student
Signature _____ Date _____

SPONSORING PARENT or GUARDIAN *(Required)*

I have read the Obion County School System Acceptable use Policy. I understand that administrators of the Obion County School System network have taken reasonable precautions to ensure that controversial material it not accessible. Nevertheless, I understand that materials which may be offensive to some may still be available and have discussed with my child appropriate use of such materials. I hereby give my permission for my child to use Internet service in the Obion County School System under appropriate supervision.

Parent/Guardian
Signature _____ Date _____

Address _____ Phone _____

CODE OF BEHAVIOR AND DISCIPLINE FOR THE OBION COUNTY SCHOOL SYSTEM

SPONSORING PARENT OR GUARDIAN *(Required)*

I hereby certify that I am the
parent or legal guardian of _____
(Student's Name)

and I have received, read and understand the Code of Behavior and Discipline contained herein. Any questions or concerns may be directed to the principal of the Obion County school my child attends.

Parent/Guardian
Signature _____ Date _____

STUDENT SECTION *(Required)*

As a student in the Obion County School System, I hereby certify that I have received instructions and understand my responsibility in abiding by all rules and regulations in this Code of Behavior and Discipline.

Student
Signature _____ Date _____

THIS PAGE WILL BECOME A PART OF YOUR CHILD'S PERMANENT RECORD IN THE OBION COUNTY SCHOOL SYSTEM. SHOULD ANY OF THIS INFORMATION CHANGE, IT IS YOUR RESPONSIBILITY TO NOTIFY THE SCHOOL.

OBION COUNTY SCHOOLS CALENDAR 2008 - 2009

August 6 Work Day (Optional) – No School
 August 7-8 Professional Development – No School
 August 11 Registration
 August 12 Work Day – No School
 August 13 Professional Development – No School
 August 14 First Full Day of Classes
 September 1 Labor Day – No School
 September 30 Abbreviated Day for Students (No Lunch Served)
 September 30 Parent/Teacher Conference (12:00 p.m. – 6:00 p.m.)
 October 13-17 Fall Break – No School
 November 26-28 Thanksgiving Break – No School
 December 19 Abbreviated Day (No Lunch Served)
 December 22-January 2 Christmas Break – No School
 January 5 Classes Resume
 January 19 Dr. Martin Luther King Jr. Holiday – No School
 February 3 Writing Assessment, Grades 5, 8, and 11
 February 16 President's Day – No School
 April 6-10 Spring Break and Good Friday – No School
 April 20-24 TCAP Testing
 May 5-7 Gateway Exams
 May 25 Memorial Day – No School
 May 29 Abbreviated Day for Students (No Lunch Served)
 June 2 Report Card Day. Last Day for Students

